



Letter of Intent Application Questions 2020

Submitting a Letter of Intent Form is the first step in applying for funding from the Burke Foundation.

Submissions will only be accepted by completing the application online [using this link.](#)

For complete eligibility requirements, schedules, deadlines, and selection criteria, please visit www.theburkefoundation.org/apply.

Required Questions – Short Answers:

- Email address
- Organization Name
- Organization Street Address
- Organization City
- Organization State
- Organization Zip Code
- Project Title (if applicable)
- Contact Name
- Contact Position Title
- Does your organization serve young people up to age 25? (Y/N)
- Does your organization serve young people in the City of Milwaukee? (Y/N)
- Does your organization have a 501(c)(3) designation or have you secured a fiscal agent with a 501(c)(3) designation? (Y/N)



- Is this the first submission your organization has made to the Burke Foundation for this project in 2019 and 2020? (Y/N)
 - *ONLY ONE LETTER OF INTENT MAY BE SUBMITTED PER PROJECT IN 2019-2020.*
 - *Organizations may apply once during each submission period, however, the project must be different than the one that was submitted in 2019.*
- Is this request for a capital building project? (Y/N)
- Is this request for an individual school or school network? (Y/N)

Required Questions – Executive Summary:

- Please explain your purpose for the project and the results you expect to achieve. Please include the major measurable program outcomes in your response. *(5,000 character limit including spaces)*
- How many students do you expect to serve annually through this project?
- What is the total amount you are requesting from the Burke Foundation? (Total grant amounts awarded per project will range from \$25,000 - \$1,500,000 payable over up to three years.)
- How many years of funding are you requesting? (gifts will range from 1-3 years)

Required Uploads:

- Please upload a program and/or organizational budget for your current fiscal year.
- Please upload audited financial statements for the most recent fiscal year end available.
- Please upload IRS proof of your 501(c)(3) status or that of your fiscal sponsor's.