

## **2019-2020 Full Application Questions**

***Please note: Organizations must be invited to submit a full proposal to the Burke Foundation.***

1. **Mission Fit:** How does your program/ organization align with the vision of Dick Burke and the mission of the Burke Foundation? Our mission is to make a difference in the lives of youth by investing in creative, well-conceived and cost-effective educational opportunities that enhance and improve the character, quality, and access to education; the personal, social, and intellectual development of children and youth; and/or the educational and social quality of community life.
2. **Impact:** How is this program transformational for youth in Milwaukee? *(A strong response will reflect that your organization truly understands the unique challenges that face Milwaukee youth, and will include the voice of the youth your organization serves within the response.)*
3. **Evidence:** What success have you or others had with this program or a similar program?
4. **Evaluation:** What metrics or data will you collect to assess your project? How do you define progress or success in your program or organization? How will you know when you have succeeded? What will you do if you determine you are off-track?
5. **Leadership:** Who is the executive leader of your organization, and who are the project leaders? Please provide an overview of the relevant experience, and the length of time each key leader has been with the organization.
6. **Partnerships:** Who are the partners you are collaborating with in your work, if any?
7. **Challenges:** What are the top non-financial barriers that stand in the way of project success?
8. **Fiscal Planning:** Grants made to organizations as a result of this proposal will not be renewable. Briefly describe your plans for your organization/program once the grant funds expire.
9. **Budget Narrative:** Please address any unusual or unique budgetary items, or any other explanations you feel necessary regarding submitted budgets, balance sheets, or financial planning. Also identify any committed revenue line items.
10. **Organization-Specific Question:** *The Burke Foundation may require certain applicants to respond to a specific question related to their proposal.*
11. **(For capital projects only)**
  - **Program Enhancement:** Describe how your programs will be enhanced or expanded as a result of the capital project.
  - **Timeline:** What is your expected timeline for this capital project?
  - **Community Need:** Why is this project needed in the community at this point in time?
  - **Fiscal Planning:** Who have you approached or intend to approach to secure additional funding needed to complete the project, and what is your fundraising progress so far?
12. Is there anything else you'd like us to know?

### **Application Attachments:**

- For Program Requests: Please attach a program and/or organizational budget for the current fiscal year, as well as a draft budget for all upcoming fiscal years for which you are requesting funding.
- For Capital Requests: Please upload a complete budget for this capital project. Include whether expenses are estimated or confirmed, as well as whether your revenue items are estimated or confirmed.